

CORPORATE SOCIAL RESPONSIBILITY (CSR) POLICY

1. PURPOSE

The purpose of this Corporate Social Responsibility (CSR) Policy is to outline QUATRIX's commitment to ethical business practices, sustainability, and contributing positively to society and the environment. This Policy reflects our dedication to corporate citizenship and social responsibility by promoting responsible business conduct.

2. SCOPE

This Policy applies to all employees, contractors, vendors, and authorized representatives acting on behalf of QUATRIX. It encompasses all aspects of CSR, including environmental stewardship, ethical business conduct, and community engagement.

3. POLICY STATEMENTS

Ethical Business Conduct

- QUATRIX is committed to conducting business with the highest ethical standards, integrity, and transparency. We will comply with all applicable laws and regulations in all jurisdictions where we operate.

Environmental Stewardship

QUATRIX acknowledges the importance of environmental sustainability. We will strive to reduce our environmental footprint by:

- Reducing energy consumption.
- Minimizing waste and promoting recycling and responsible disposal practices.
- Implementing eco-friendly initiatives and practices in our operations.
- Evaluating and mitigating environmental risks associated with our business activities.

Social Responsibility

- QUATRIX is dedicated to positively impacting the communities where we operate. We will engage in initiatives that support education, healthcare, social welfare, and community development.

Diversity and Inclusion

- We believe in fostering a diverse and inclusive workplace where all employees are treated with respect and provided equal opportunities for growth and development.

Labor and Human Rights

- QUATRIX is committed to upholding the rights and well-being of our employees and those throughout our supply chain. We will not tolerate forced labor, child labor, or any form of exploitation.

Transparency and Reporting

- We will maintain transparency in our CSR efforts and report regularly on our progress, achievements, and challenges. This information will be shared with stakeholders.

Community Engagement

- QUATRIX encourages employees to actively participate in volunteer and charitable activities. We support and recognize employee efforts to give back to their communities.

Supply Chain Responsibility

- We will work with our suppliers and partners to promote responsible and sustainable practices throughout our supply chain.

4. RESPONSIBILITIES

- **CSR Lead:** Responsible for overseeing CSR initiatives, setting goals, monitoring progress, and reporting to senior management and stakeholders.
- **Employees:** Responsible for adhering to this Policy, actively participating in CSR activities, and promoting ethical business conduct within the organization.
- **Management:** Responsible for supporting and promoting CSR efforts, providing resources, and aligning business strategies with CSR goals.

5. COMPLIANCE AND CONSEQUENCES

Non-compliance with this Corporate Social Responsibility Policy may result in corrective actions in accordance with QUATRIX's policies and procedures. Disciplinary actions may include verbal counseling, written warnings, or other appropriate measures, depending on the severity and frequency of the violation.

6. POLICY REVIEW

This Corporate Social Responsibility Policy will be reviewed annually or more frequently if necessary. Updates or changes to the Policy will be communicated to all relevant personnel to ensure continued adherence to CSR guidelines.

COMPANY

QUATRIX LIMITED

Authorized Signature



Print Name and Title

MR S D WHEAT - DIRECTOR

Date 06/05/2022